

FORM – I

NOMINATION FOR ELECTION OF MEMBER OF THE COMMITTEE OF ADMINISTRATION OF WOOL & WOOLLENS EXPORT PROMOTION COUNCIL

Ref. No. _____

Date: _____

The Returning Officer,
Wool & Woollens Export Promotion Council,
614, Indra Prakash, 21, Barakhamba Road,
New Delhi-110001.

**SUBJECT: NOMINATION FORM FOR ELECTION TO MEMBER OF THE COMMITTEE OF
ADMINISTRATION OF WOOL & WOOLLENS EXPORT PROMOTION COUNCIL FOR THE
FINANCIAL YEAR 2026-27.**

Dear Sir,

I, Mr./Mrs./Ms. _____ Director/Partner/Proprietor (Authorised Person)
of M/s. _____ RCMC No. _____ do, hereby propose the name of
Mr./Mrs./Ms. _____ Director/Partner/Proprietor (Authorised Person) of M/s.
_____ RCMC No. _____ who is the member of Wool & Woollens
Export Promotion Council for the office of Member of the Committee of Administration for the
financial year _____ from _____ (Membership Category) and falling under reserved
category of _____ (MSME/ Star House/ Women Entrepreneur / Young Entrepreneur/Startup/
North Eastern/Hill Regions). I also hereby, solemnly declare that I am the duly authorised person
of M/s. _____ from whom no money is due to the Council on membership subscription nor
we have been disqualified from the membership. We further declare that our authorization still
subsists.

Thanking you,
Yours faithfully,

Signature of the Proposer:	
Full Name of the Proposer:	
DIN/PAN:	
Aadhar No.	
Name of the Firm:	
Registered Address:	
RCMC No.	
Membership Subscription has been paid with additional charges, if any for the year _____:	Yes/No

Note: Proposer cannot nominate himself of herself for the post of Committee Member

Form-IA

ACCEPTANCE FORM TO BE FILLED BY THE CONTESTANT CANDIDATE

Ref. No. _____

Date: _____

The Returning Officer,
Wool & Woollens Export Promotion Council,
614, Indra Prakash, 21, Barakhamba Road,
New Delhi-110001.

SUBJECT: ACCEPTANCE FOR ELECTION TO MEMBER OF THE COMMITTEE OF ADMINISTRATION OF WOOL & WOOLLENS EXPORT PROMOTION COUNCIL FOR THE FINANCIAL YEAR 2026-27

I, _____, Partner/Proprietor/Director of M/s. _____ Importer Exporter Code (IEC) _____ hereby agree to be a candidate in the election for the office of the Member of Committee of Administration of WWEPC for the financial year _____ to be held on _____ or at any postponed meeting, if any, to a seat in _____ (specify membership category viz Composite Unit / Combers / Spinning Units/ Shoddy Manufacturer / Composite Units/ Hosiery, Garments and Acrylic Knitwear Manufacturer/ Shawl Manufacturer/ Powerloom Units/ Machine Made Carpet Manufacturer / Merchant Exporter and falling under reserved category of _____ (MSMEs / Star Export Houses/ Women Entrepreneur/ Startups/ Young Entrepreneur/North Eastern/Hill Regions).

The export performance of products falling under the purview of the Council of M/s. _____ in preceding two financial years is as follows:

Products	2024-25 (FOB Value in INR)	2025-26 (FOB Value in INR)	Total Export of two years	Average exports of two financial years
Export of _____ (specify products pertaining to the membership category defined in article 3.1)				
Export of _____ (specify other products falling under the purview of the Council)				
TOTAL				

I hereby enclose the original certificate, duly signed by a Chartered Accountant with UDIN, certifying the export performance in Indian Rupees (as per the format of the CA certificate provided in Annexure Form IB) and a copy of one Shipping Bill for that item.

I confirm that I have read the Memorandum & Articles of Association of the Council and Election Rules/Guidelines and that they do not disqualify me from contesting this election. Further, as per Article 4.2(c) of the Bye-Laws of the Council and the election notification, our firm qualifies under the category of _____ (**Micro Enterprises / Small Enterprises / Medium Enterprises / Other as per Udhyaam Registration (copy enclosed)**).

I hereby solemnly declare that I am the authorized representative of M/s. _____, and no dues are pending to the Council on any account. Additionally, the said member has not been disqualified from the membership of the Council. I further confirm that my authorization remains valid.

I confirm that M/s. _____ has not been listed under the Denied Entities List (DEL) by the DGFT under the Foreign Trade (Development & Regulation) Act/Rules as of today.

I solemnly affirm that the information provided by me is true and correct. If any details mentioned herein are found to be incorrect in anyway, my nomination/election may be treated as null and void.

Thanking you,
Yours faithfully,

Signature of the Candidate:	
Full Name of the Candidate:	
DIN/PAN:	
Aadhar No.	
Name of the Firm:	
Registered Address:	
RCMC No.	
Membership Subscription has been paid with additional charges, if any for the year _____:	Yes/No
UDHYAM Registration/Industrial Licence No.	

Form IB

(ON LETTER HEAD)

FORMAT OF CHARTERED ACCOUNTANT EXPORT CERTIFICATE

This is to certify that we have verified the books of accounts and other records (including export documents such as invoices, shipping bills, bank certificates, etc.) of M/s._____ (Registered Address: _____) having Importer Exporter Code (IEC) _____. The FOB value of physical exports of their products **(Wool & Wool Blended Products and Acrylic Knitwears)**, falling under the purview of Wool & Woollens Export Promotion Council (WWEPC) for the financial years indicated below is as follows:

Products	2024-25 (FOB Value in INR)	2025-26 (FOB Value in INR)	Total export of two years	Average exports of two financial years
Export of _____ (specify products pertaining to the membership category defined in article 3.1)				
Export of _____ (specify other products falling under the purview of the Council)				
TOTAL				

It is further certified that as per article 4.2(a) & (b) of the Bye Laws of the Council, Election Rules and election notification, M/s._____ qualifies under the category of _____ **(Micro Enterprises / Small Enterprises / Medium Enterprises / Other)**. The relevant documents no._____ dated _____ issued by _____ supporting this certification is enclosed herewith.

Signature:	
Name of Chartered Accountant:	
Registration No. & Seal	
UDIN:	
Date:	
Place:	

Note:

- Please clearly specify name of item of export at the appropriate place above for the category representation.
- Export figures to be rounded off to the nearest Rs. In lakh. Original certificated duly signed by the Chartered Accountant is mandatory. Photocopy of CA Certificate will not be acceptable. Copy of one Shipping Bill for item of export is also mandatory.

Form-II

Ref. No. _____

Date: _____

The Returning Officer,
Wool & Woollens Export Promotion Council,
614, Indra Prakash, 21, Barakhamba Road,
New Delhi-110001.

SUBJECT: WITHDRAWAL FORM FOR THE CANDIDATURE TO THE POST OF THE MEMBERS OF THE COMMITTEE OF ADMINISTRATION OF WOOL & WOOLLENS EXPORT PROMOTION COUNCIL

Dear Sir,

With reference to my candidature submitted vide letter dated _____ for the Office of the member of Committee of Administration of Wool & Woollens Export Promotion Council from seat from _____ (Membership Category of Composite Unit / Combers / Spinning Units/ Shoddy Manufacturers / Composite Units/ Hosiery, Garments and Acrylic Knitwear Manufacturer/ Shawl Manufacturers/ Powerloom Units/ Machine Made Carpet Manufacturers / Merchant Exporter as _____ (MSMEs / Star Export Houses/ Women Entrepreneur/ Startups/ Young Entrepreneurs/North Eastern/Hill Regions) at _____ Annual General Meeting of the Council to be held on _____.

I am to say that I hereby withdraw my candidature from the elections to this Office from _____ (membership category).

I hereby declare and affirm that my above withdrawal is final and irrevocable and I fully own responsibility for the same, and the same has been made voluntarily, without any coercion or undue pressure.

Thanking you,
Yours faithfully,

Signature of the Candidate	
Full Name of the Candidate	
DIN/PAN	
Name of the Firm	
RCMC No.	